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Term and Conditions

Contract

Between

Vinyl Rhythm Productions (VRP)

And

_____ **(Client)**

To accomplish the above event and in mutual consideration of the obligations entered into under this contract, it is agreed between the parties, namely, Vinyl Rhythm Productions (herein referred to as VRP) and yourself, ("Client") as follows:-

1. Client agrees to all of the terms and conditions contained herein.
2. Contract NOT in effect and/or enforceable until such time as the contract has been signed & received by VRP. Once deposit or full payment has been received by means of an EFT and it clears, your booking will be successful. A minimum of 50% deposit is required if full payment was not made , the balance or remainder due no later than 10 business days prior to your booking. All monies paid are strictly non-refundable. All final requests or arrangements, detailed program and music questionnaire has to be handed in by the same time.
3. Client will ensure that the room or area designated for the event is available and open at least 2 HOURS before the event start time. Client will also ensure that an appropriate strike time of at least 1 hour is given on completion of event.
4. Client shall further ensure that the assigned DJ of VRP has the appropriate protection from the elements, including but not limited to direct sunlight, excessive heat, rain, lightning, strong winds etc.
5. An additional charge may be levied should VRP be required to supply a covered area, such as a tent, tarpaulin or the alike for the DJ.
6. The DJ reserves the right, in good faith, to stop or cancel the event performance should the weather pose an imminent or potential danger to himself, the equipment, or audience. Every effort will be made to continue the performance. However, safety is paramount in all decisions
7. In the event of any cancellation as per clause 6 above, Client will remain contractually bound to render full compensation due and payable to VRP
8. Client is to provide the DJ with sufficient electrical power supply, with a minimum of 2 x 15A, 220V power points and within a maximum distance of 20 metres from the area designated for the DJ and equipment.
9. The DJ will conduct him/her and or themselves in a proper and professional manner and will be required to dress appropriately for the event and or venue. If additional or specific requirements for the DJ attire are requested, prior arrangements must be discussed with VRP or the DJ.
10. Client shall provide any security needed to ensure a safe environment for the employees of VRP.
11. Client assumes full responsibility for any equipment damage by guests or patrons of the Client at the event



12. In the event of circumstances which may arise and are deemed to be an implied, imminent or actual threat of injury or harm to the DJ or any equipment in the DJ's possession belonging to VRP, the DJ reserves the right to cease performance.
13. If Client is able to resolve the situation, in whatever manner that may be and within a reasonable amount of time (maximum of 15 minutes), the DJ shall resume the performance in accordance with the terms and conditions of this agreement.
14. In the event of any cancellation as per clause 12 above, Client will remain contractually bound to render full compensation due and payable to VRP.
15. The DJ reserves the right to deny any guest at the event or any individual who is not an employee of VRP, access to the sound system, or other equipment. Such measures are taken in order to prevent equipment damage or liability arising from accidental injury to any individual attending this performance. Failure to comply will result in a fine issued to the client of R1000. Should there be any damage; the client will be held responsible as per clause 11.
16. In the event that the Client wishes to extend the duration of the entertainment past 24H00, a further charge of R500 per hour will be levied. Any extension must be agreed to by both the DJ and Client before 23h30 on the night of the event. Any additional starting time will be levied at R350 per hour.
17. The DJ will make every effort to play all requests but cannot be held responsible if specific selections are not available.
18. In the event of non-payment, VRP and or the DJ retain the right to attempt collection through necessary legal proceedings. Client will be held responsible for all court fees, legal fees, and collection costs incurred. If there is any monies outstanding on booked date, VRP will do setup but will only commence entertainment if the full amount has been paid in cash on the spot. A late payment penalty fee of R500 will be charged if not paid within 10 business days prior to your booking.
19. Bookings are strictly on a first come, first serve basis.
20. Packages valid for 7 days (5 business days) provided we remain available.
21. No items in packages can be exchanged for other gear by any means.
22. Promotions, discounts & special rates are only applicable on once-off payments made if your booking exceeds 60 or more days ahead, unless otherwise agreed in writing by VRP.
23. If your booking exceeds 200km return, acceptable accommodation is required on your account.
24. Travel exceeding 100km return will be levied at R2.50 per km plus toll charges, please discuss with us.
25. Dinner, as served to your guests, must be provided for the DJ and his assistant (if applicable based on package) on the event.
26. The DJ and his assistant (if applicable based on package) are to be seated at a Service Providers Table or something similar – Please discuss with us.
27. Non-Alcoholic Beverages, as served to your guests, must be provided for the DJ and his assistant (if applicable based on package) on the event and at least one per person / hour
28. The client will provide the DJ with a standard “trestle” table (draped) for all sound equipment.
29. Placing your DJ in front of the dance floor is crucial. Please discuss with us.
30. Meetings at the venue will be charged at R300 plus travel rates of R2.50 / Km & toll charges. Pre meetings will be at our premises or a close-by public location specified by VRP.
31. VRP reserves the right to cancel your booking in writing if terms are not agreed to as specified above. Client will remain contractually bound to render full compensation due and payable to VRP.



32. No addition to or variation of or cancellation of contract shall be of any force or effect unless reduced to writing by client and agreed to by VRP and further signed by VRP and Client.

Signed at _____ on this _____ of _____.
For and on behalf of VRP (being duly authorised hereto)

Full names:

Signed at _____ on this _____ of _____.
For and on behalf of CLIENT (being duly authorised hereto)

Full names: _____

AS WITNESSES: _____

Document Check List:

Booking Form	_____
Client Name:	_____
Residential Address:	_____
Phone (Home / Work) Number:	_____
Cell Number:	_____
Email address:	_____
Alternative Contact Number:	_____
Additional contact person	_____
Client Name:	_____
Residential Address:	_____
Phone (Home / Work) Number:	_____
Cell Number:	_____
Email address:	_____
Alternative Contact Number:	_____
Booking Details	_____
Where did you hear about VRP?	_____
Venue:	_____
Location:	_____
Date:	_____
Time From:	_____
Time Until:	_____
Package Name:	_____
Extras Taken:	_____
Payment Details	_____
Invoice to be made out to:	_____
Postal / Email address:	_____

I/WE _____

Accept your quotation and the VRP Fine Print (Terms & Conditions).

Signed: _____

Your signed copy of our Fine Print Contract (Terms & Conditions) is required as well as your proof of payment. Once this clears, your booking will be consider successful. You would then be required to send your signed "Booking form" either together or after payment. Emails can be sent to bookings@vrproductionssa.co.za

All payments can be made to:

Account Holder Name : JW van Rensburg
Bank : ABSA Bank
Branch : Heidelberg Gauteng
Branch Code : 632005
Account Type : Savings Acc.
Account Number : 9269537512
Reference : Please contact us for your own reference before payment.

Once above documents have been received , processed & filed , we will email you the music questionnaire to be completed and submitted no later than 10 business days prior to your booking.

Thank you for your business!